

NORTHLAND PRIMARY SCHOOL

Firm Foundations, Future Learnings

15, Yishun Avenue 4, Singapore 769026
Tel 6759 8884 • Fax: 67559196 • Email: northland_ps@moe.edu.sg
Website: www.northlandpri.moe.edu.sg

4 May 2018

Letter to Parents: 56/2018 (P1 to P4 students)

Through: The Principal

Dear Parent/Guardian,

PARENT-CHILD-TEACHER CONFERENCE

The school will be holding the Parent-Child-Teacher Conference on **Thursday, 24 May and Friday, 25 May, from 9.00 a.m. to 4 p.m. Your child must be present.**

The objectives of the session are as follows:

- To share and discuss the student's academic performance, work attitude and behaviour based on teacher's observation and interaction;
- To allow teachers to discuss intervention strategies with parents in supporting students' learning and well being;
- To allow exchange of knowledge about the students' strengths, weakness, needs and expectations.

The school will be using **google form** as the platform to book your sessions with the respective Form, Subject and Mother Tongue Teachers. The booking system will be made available on **Monday, 7 May, at the following timings:**

P1 and P2: 9 a.m. onwards
P3 and P4: 10 a.m. onwards

The booking system will close on **Monday, 14 May, at 9 p.m.** The venue of the teacher you would like to meet will be indicated next to his/her name.

Appointments are booked on a first-come-first-served basis. If you encounter any problems, please call our General Office.

We seek your kind understanding and cooperation in being punctual for the meeting. **Please keep to the time allocated** so as to ensure the smooth running of the entire session. We regret that our teachers will not be able to attend to you should you miss your booked slot if they have parents / guardians being scheduled for the subsequent time slots.

Our teachers will make alternative arrangements to meet you on another day if you are unable to secure any appointment.

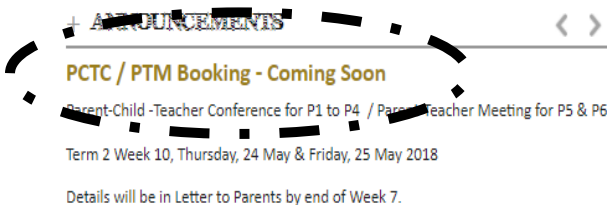
Instructions for Online Booking via School Website:

1. Launch your Google Chrome.
2. Go to school website: <http://northlandpri.moe.edu.sg/>
3. Look for Announcements.
4. Click on the Title: **PCTC/ PTM Booking [Pic1]**
5. Click on the respective level [**Pic 2**] to access the document to the google link [**Pic 3**].
6. Key in the required fields, especially **1 functioning email address** so that you can receive a confirmation email from the school. If you do not have any email account, you may use your child's nps email account indicated on pg 45 of his/her Student Handbook.
7. Select your preferred slot, on first-come-first-served basis, then submit.
8. Check for the confirmation email sent from <noreply@nps.edu.sg> in your inbox. Do also check the spam box in the event that the email has been sent there.

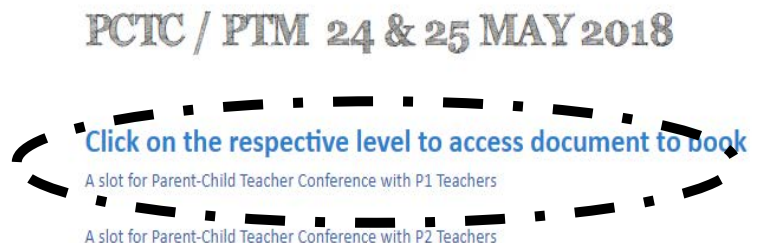
Noted: Once a booking has been made, cancellation is not allowed.

We also seek your understanding not to double-book the slots.

Pic 1:



Pic 2:



Pic 3:

Google Sign Up Form for Primary 1 Teachers

Instruction:

- 1) Click on the respective teacher's link to book a slot.

Class	Subjects	Teacher	Booking form
1A	English, Math	Mdm Lydia	https://goo.gl/forms/bRiDCiims9ROiW0k1
1B	English, Math	Mdm Pauline Cheong	https://goo.gl/forms/9m5s/9tcCXt.../v0g2
1C	English, Math	Mrs Goh Xin Hwei	https://goo.gl/forms/fL1rSTfOjvUz6cD3
1D	English, Math	Mrs Poh Kexin	https://goo.gl/forms/LAKU4cG1458extho2
1E	English, Math	Mrs Jilyn Tan	https://goo.gl/forms/BCR1aiE4r8hyK5r1

We look forward to meeting you.
Thank you.

**P1 to P4 Year Heads
Northland Primary School**